

# The Activity Coordinator Program

Eli Field, Activities Director • Presented to the Montana Coaches Association, Summer 2026

## THE POSITION

The Activity Coordinator is a **stipended position within our collective bargaining agreement**, designed to assist the Activities Director with all aspects of the activities program. From 2016–2022 the role sat under an Assistant Principal / Activities Director. When the Vice-Principal / Curriculum position became a full administrative role in 2022, we moved to the current model: an **Activities Director (9–12) supported by two Activity Coordinators** — one for Fall and one for Winter/Spring. The role has rotated through several head coaches, creating a built-in mentorship pipeline for future ADs:

| Coordinator     | Term                 | Coaching / teaching                | Current role        |
|-----------------|----------------------|------------------------------------|---------------------|
| Eli Field       | 2018–21 (Fall & W/S) | Head Softball Coach; HS Math       | Activities Director |
| Josh Criner     | 2022–25 (W/S)        | Asst. Football Coach; 7th Math     | HS Vice-Principal   |
| Brandon Robbins | 2022–present (Fall)  | Head Basketball Coach; 6th Science | Fall Coordinator    |
| Seth Mason      | 2025–present (W/S)   | Head Football Coach; HS Math       | Spring Coordinator  |

## WHAT THE COORDINATORS HELP RUN

### Fall — 36 home events

Football: 8–10 (JV included; postseason common)  
Volleyball: 8 (plus Western A & JV Tip-Off tourneys)  
Soccer: 16 (8 boys, 8 girls; JV events)  
Golf: 2 (1 JV, 1 varsity)  
Cross Country: host only (Western A Fall Classic)

### Winter / Spring — 35 home events

Basketball: 10 (JV incl.; Western A Tip-Off in Dec.)  
Wrestling: 3 (hosting 2026 Divisional Tournament)  
Baseball: 8–10 (Paddleheads showcase; Class A State)  
Softball: 8–10 (Bette Paskey Invitational)  
Track: 2 varsity meets

## COORDINATOR DUTIES & EXPECTATIONS

### Facility & event setup

Pre-season facility prep — football & soccer field paint and layout (fall); track, softball & baseball prep (spring)  
In-season game setup for every home sport, plus golf tournaments and track meet execution

### Game administration & program support

Officials security, crowd control, locker-room management, PA / scoreboard, and duties as needed  
Parent & coach meetings, paperwork, equipment ordering, interviewing / hiring, and postseason tournament administration

## COST TO THE DISTRICT

Each coordinator is paid a **head-coach stipend — 14% of a \$35,000 base** (about \$4,900), advancing with years of experience on the 2026–27 CBA extra-duty pay scale; nearly all FHS activities sit at 14% (golf is 11%). Teaching loads are adjusted rather than paid extra: a high school teacher moves from 6 of 8 sections to 5 of 8, with an afternoon prep devoted to event setup; a middle school teacher gets reduced advisory or study-hall duty. Both are granted coaching leave to supervise at postseason tournaments.

**Total district cost** — approximately \$12,000 in stipend salary plus about \$1,000 in substitute costs per year, for two coordinators covering roughly 70 home events.

## POSITIVE IMPACTS FOR FHS

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- **A true activities administrative team** — two administrators at almost every home contest and all spring state events, while keeping staff in the building.
- **Run multiple events at once** — soccer + volleyball the same night, baseball + softball the same night, and basketball doubleheaders.
- **Eases the load on staff** — less facility-prep burden on maintenance and grounds, less supervision on the building principal, and lower burnout from postseason travel.
- **More support for coaches and events** — a planning partner and second opinion for head coaches, and added resources for students, officials, event workers, and concessions.
- **Continuity and growth** — a built-in mentorship pipeline for future ADs, department camaraderie, and better programs, coaches, and student experiences.
- **Frees the Activities Director** — shifting time away from event logistics toward leadership, program growth, and a healthier leadership-to-management balance.

## HOSTING MADE POSSIBLE BY THE PROGRAM

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|-----------------------------------------------|-----------------------------------------------|
| ▪ State Baseball — Spring 2023                | ▪ Divisional Track — Spring 2026              |
| ▪ Western A Divisional Softball — Spring 2023 | ▪ Western A Basketball Tip-Off — yearly       |
| ▪ Divisional Cross Country — Fall 2024        | ▪ Class C Basketball at Frenchtown            |
| ▪ Western A Volleyball Tip-Off — Fall 2025    | ▪ State ABC Baseball — Spring 2028 (upcoming) |

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